

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
B.Voc in Nursing Dept (Academic Year 2021-22)
Short Term Course: English Communication Skill
Class: B.Voc in Nursing-I

Report

Good communication skills can aid in helping you land an interview and pass the selection process. Being able to articulate well provides a significant advantage. To do your job effectively, you have to discuss problems, request information, interact with others, and have good human relations skills – these are all part of having good communication skills.

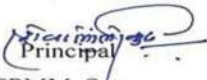
A short term course English Communication Skill was given to the students of B.Voc in Nursing-I. It was conducted in second semester. The lectures were conducted from 11:30 to 1:30am four days a week.

They were given the certificates after completion of the course. The students are now much more confidence to communicate in English. Mrs. Pallavi Pujari worked as an Expert Faculty for the course. Ms. Srushti Ghadge co-ordinated the course.

No. of Students	No. of students Appeared for the Exam	No. of students eligible for the certificate	Remark
10	10	10	• Students have reduced their phobia for English language. • They have developed positive approach. • They have improved with their speech



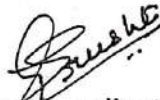

H. O. D.
Department of B.Voc.in.Nursing


Principal
SPMM, Satara
Savitribai Phule Mahila Mahavidyalaya
SATARA



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
B.Voc in Nursing Dept
(Academic Year 2021-22)
Short Term Course: English Communication Skill
Class: B.Voc in Nursing-I
Result Sheet

Sr. No.	Roll Number	Student ID	Student Name	Marks	Grade
1	1401	20210821	BANSODE SAKSHI SHANKAR	38	B+
2	1402	20210584	BHOSALE KIRAN PANDURANG	38	B+
3	1403	20210686	GADE SHIVANI PRADIP	38	B+
4	1404	20210291	JADHAV JAYASHRI RAMCHANDRA	38	B+
5	1405	20210001	KADAM MRUDALI DIPAK	38	B+
6	1406	20210684	LAHIGUDE AARTI KISHOR	38	B+
7	1407	20210349	MULLA MEHER SHAPIR	36	B+
8	1408	20210283	PATANE PAYAL MOHAN	40	A
9	1409	20210143	SALUNKHE AKSHATA SAYAJI	38	B+
10	1410	20210248	SHEDGE PRATIKSHA ANANDA	38	B+


Course co-ordinator




Principal
Savitribai Phule Mahila Mahavidyalaya
SATARA

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
B.Voc in Nursing Dept
(Academic Year 2021-22)
Short Term Course
Notice

This is to inform that, Department of B.Voc in Nursing is going to organize a **Short** term course of “ **English Communication Skill**”. Lectures of this short term course is going to start from 8th Dec,2021 in Hall. No. 16 at 11:30 AM all the students of B.Voc in Nursing Part-I should attend the lectures on given time.



H. O. D.

Department of B.Voc.in.Nursing



Resolution of Remuneration for Visiting Faculty of Short Term Course

Academic Year: 2021 -2022

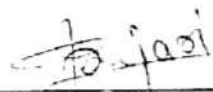
Date: 26/11/2021

Course Title:

A visiting faculty for teaching of a short term course in for class B. Com. I was invited to appoint in college on 26/11/2021. After the interviewing by short term courses committee members, he/she appointed on the following remuneration:

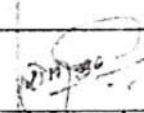
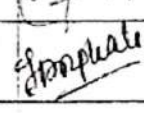
Name of Expert / visiting faculty	Remuneration per hour (60 minutes)	Total Periods	Total remuneration to be paid for the course
Mrs. Pallavi U. Pujari	350/-	90	31,500/-

I undersigned here accepted this remuneration and work till the results of the course.

Sign 

(Visiting Faculty)

Stamp of Institution

r. No	Name	Mbl. No.	Email	Designation	Sign
1.	Prin Dr. Shivling Menkudale	9822013048	shivlingmenkudale@gmail.com	Chairman	
2.	Dr. Mrs. Jayashri Aphale	9767556405	jayashri1english@gmail.com	Co-ordinator	
3.	Dr. Mrs. Sunita Gharge. Head of Dept. of English. Vice-	9623739723	ghargesunita@gmail.com	Subject Expert	

	Principal)			
4.	Dr. Sarjerao Pawar (Head of Commerce, Vice-Principal)	9421172888	sarjeraopawar1666@gmail.com	Member <i>Sarjerao</i>
5.	Mrs. Mandakini Varnekar (Co-ordinator, Short-Term Courses Committee)	9403684066	varnekarmanda@gmail.com	Member <i>Mandakini</i>
6.	Mrs. Pallavi Pujari	9021860929	pallavipujari11@gmail.com	Instructor <i>Pujari</i>

Jayashree Aphale
Course Co-ordinator
(Dr. Mrs. Jayashree Aphale)

Jayashree Aphale
Principal
Savitribai Phule Mahila Mahavidyalaya
2023

Kavya Education Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Academic Year: 2021-2022

Action Plan

Title of the course: A Short Term Course in Communication Studies

Class: B. Com. I (Group-A) and B. Voc in Nursing

Duration: 90 Sessions

Fees: 1700/-

Course Co-ordinator: Dr. Mrs. Jayashri Ajay Aphale

BOS Committee

Sr. No.	Name	Mbl. No.	Email	Designation
1.	Prin. Dr. Shivling Menkudale Andhale	9	shivlingmenkudale@gmail.com	Chairman
2.	Dr. Mrs. Jayashri Aphale	9767556405	jayashrilenglish@gmail.com	Co-ordinator
3.	Dr. Mrs. Sunita Gharge. Head of Dept. of English, Vice-Principal)	9623739723	ghargesunita@gmail.com	Subject Expert
4.	Dr. Sarjerao Pawar (Head of Commerce, Vice-Principal)	9421172888	Sarjeraopawar1666@gmail.com	Head, Dept. of Commerce and Management
5.	Mrs. Mandakini Varnekar (Co-ordinator, Short-Term Courses Committee)	9403684066	varnekarmanda@gmail.com	Short term Course Committee Co-ordinator
6.	Mrs. Pallavi	9021860929	Pallavipujari11@gmail.com	Visiting Faculty

Action Plan for the course :

Sr. No.	Month	Proposed Activity
1	December 2021	• BOS formation • Meeting of BOS and syllabus reformation • Faculty • Printing of booklet
2	December 2021	• Guest lecture • Inaugural of course • Commencement and continuous sessions as per schedule • Project topic allotment & submission of list to chairman • Theory/ Practical
3	January 2022	• A One Day Workshop • Presentation on Project writing/ Field visit/ Industry visit. • Routine sessions
4	January 2022	• Routine sessions • Projects
5	February 2022	• Vacation
6	March 2022 April 2022	• Project submission and viva-voce • Feedback by Students • Examination / Evaluation • Certificate Distribution
7	May	• Exhibition of Short Term Course Project

Jayashri Aphale
Course co-ordinator
(Dr. Mrs. Jayashri Aphale)

Savitribai Phule
Principal
Savitribai Phule Mahila Mahavidyalaya
SATARA.

Note: As per action plan the short term course in English communication skills for B. com. I B. Voc. is completed and for the exhibition course students secured third rank for project.

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara

B.Voc in Nursing Dept
(Academic Year 2021-22)

Short Term Course: English Communication Skill

Class: B.Voc in Nursing-I

Student List

Sr. No.	Roll Number	Student ID	Student Name
1	1401	20210821	BANSODE SAKSHI SHANKAR
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10	1410	20210248	SHEDGE PRATIKSHA ANANDA


Course co-ordinator



Academic Year - 2021-2022
Class- B. Voc in Nursing Part-

Class- B. Voc in Nursing Part-I

Subject-

English Communist ⁴ still

Lectures Record of Month

Sr. No	Student Name
1	Bansode Sakshi Shankar
2	Bhosale Kiran Pandurang
3	Gade Shivani Pradip
4	Jadhav Jayshree Ramchandra
5	Kadam Mrudali Dipak

Sl. No.	Content	Time	Signature
1	What is skills	11.30-1.30	<i>[Signature]</i>
2	Uses of skills in language	11.30-1.30	<i>[Signature]</i>
3	Importance of English	11.30-1.30	<i>[Signature]</i>
4	Introduction	11.30-1.30	<i>[Signature]</i>
5	Self Practise	11.30-1.30	<i>[Signature]</i>
6	Basic vocabulary	11.30-1.30	<i>[Signature]</i>
7	Uses and Punctuation	11.30-1.30	<i>[Signature]</i>
8	Simple Present	11.30-1.30	<i>[Signature]</i>
9	Verbs & uses	11.30-1.30	<i>[Signature]</i>
10	Routine life speech	11.30-1.30	<i>[Signature]</i>
11	Parts of speech	11.30-1.30	<i>[Signature]</i>
12	Parts of speech	11.30-1.30	<i>[Signature]</i>
13	Simple Past	11.30-1.30	<i>[Signature]</i>
14	S+V ₂ -story narration	11.30-1.30	<i>[Signature]</i>
15	Voc. + Be form	11.30-1.30	<i>[Signature]</i>
16	Greetings	11.30-1.30	<i>[Signature]</i>
17	Greetings & Pro	11.30-1.30	<i>[Signature]</i>
18	Articles &	11.30-1.30	<i>[Signature]</i>
19	Preposition & vocab.	11.30-1.30	<i>[Signature]</i>
20	Basic structure	11.30-1.30	<i>[Signature]</i>
21	Question Making	11.30-1.30	<i>[Signature]</i>
22	Answering the q.	11.30-1.30	<i>[Signature]</i>
23	Interview q.	11.30-1.30	<i>[Signature]</i>
24	Replying the q.	11.30-1.30	<i>[Signature]</i>
25	Negative sentences	11.30-1.30	<i>[Signature]</i>
26	Direct speech	11.30-1.30	<i>[Signature]</i>
27	Indirect speech	11.30-1.30	<i>[Signature]</i>
28	Active voice	11.30-1.30	<i>[Signature]</i>
29	Passive voice	11.30-1.30	<i>[Signature]</i>
30	Importance of G.D	11.30-1.30	<i>[Signature]</i>
31	Debate	11.30-1.30	<i>[Signature]</i>

Date

Content

Time

Signature

Teacher Name - Mrs. Pallavi Pujari

Subject-

Lectures Record of Month

[illegible]

Sl. No.	Name of the Candidate	Roll No.	Grade	Subject	Score	Percentage	Rank
1	Salunkhe Sayaji	1	10	Maths	100	100%	1
2	Salunkhe Sayaji	2	10	Maths	100	100%	2
3	Salunkhe Sayaji	3	10	Maths	100	100%	3
4	Salunkhe Sayaji	4	10	Maths	100	100%	4
5	Salunkhe Sayaji	5	10	Maths	100	100%	5
6	Salunkhe Sayaji	6	10	Maths	100	100%	6
7	Salunkhe Sayaji	7	10	Maths	100	100%	7
8	Salunkhe Sayaji	8	10	Maths	100	100%	8
9	Salunkhe Sayaji	9	10	Maths	100	100%	9
10	Salunkhe Sayaji	10	10	Maths	100	100%	10

Signal	Time	Content	Date
1	1.30	Summary making	14/10
2	1.30	letter writing	15/10
3	1.30	formal writing	16/10
4	1.30	Revision practice	16/13
5	1.30	Revision of sentence.	17/13
6	1.30	Extempore discussion	18/13
7	1.30	conversation-I	19/13
8	1.30	conversation - II	21/13
9	1.30	conversation - III	22/13
10	1.30	public conversation IV	23/13
11	1.30	formal conversation V	28/13
12	1.30	formal conversation VI	29/13
13	1.30	conversation VII	30/13
14	1.30	field visit	31/14
15	1.30	American idioms	31/14
16	1.30	Idioms & usage	6/14
17	1.30	Use of A.V	11/14
18	1.30	group discussion	12/14
19	1.30	Text report.	13/14
20	1.30	conversation	19/14
21	1.30	speech	20/14
22	1.30	pronunciation	25/14
23	1.30	speech	26/14
24	1.30	speech	27/14
25	1.30	Revision practice.	27/5
26	1.30	exam written	4/15



RAYAT SHIKSHAN SANSTHA'S

SAVITRIBAI PHULE MAHILA MAHAVIDYALAYA SATARA

SHORT TERM COURSES

ADMISSION FORM

ACADEMIC YEAR : 2021-22

CLASS:- B.VOC IN NURSIGN-I

Semi -



To,

The Principal,

Savitribai Phule Mahila Mahavidyalaya,

Satara.

Subject:- Request for admission for short term course in.

1. English Communication soft-skill.

Respected Sir,

I am Miss. Salunkhe Akshata Sayaji. a student from B.Voc Nsgt (class) hereby request you to permit me the admission for short term Course. I will sincerely attend the lectures and practical of the said course/

My details are given below:

- 1) Name : Miss. Salunkhe Akshata Sayaji
- 2) Address : 136, Manglawar Peth
T2 Manas Sankul Satara.
- 3) Mother's Name : Salunkhe Nirmala Sayaji
- 4) Class : B.Voc in Nursing -I
- 5) Contact No. : 8149210807.
- 6) Email ID : akshatasalunkhe@gmail.com
- 7) Hobbies : Playing kho-kho.

I request you to accept my application for the admission of above mentioned course and admit me for the same.

A. Salunkhe.

Applicant's Name & Sign.

Miss. Salunkhe Akshata Sayaji.

G. Prushta

Course Co-ordinator

Principal,

Savitribai Phule Mahila Mahavidyalaya,

Satara



Rayat Shikshan Sanstha, Satara

Karmaveer Vidya Prabodhini



उत्कृष्टाकडे वाटचाल

Certificate

This is to certify that Smt. Bansode Sakshi Shankar
of Class B. Voc in Nsg I / II / III of Savitiribai Phule Mahila Mahavidyalaya, Satara.
has successfully completed a Short Term Course in English Communication Skill
..... in the academic year 20 21 - 20 22 From 8/12/21 to 4/5/22
and secured B+ Grade.



Principal

कार्यकारी संचालक

कर्मवीर विद्या प्रबोधिनी

Executive Director

Karmaveer Vidyaprabodhini

Chairman

Chairman

Karmaveer Vidyaprabodhini